



COUNTY OF LOS ANGELES
REGISTRAR-RECORDER/COUNTY CLERK

POTENTIAL ELECTION DAY PROBLEMS
November 8, 2011 Consolidated Elections

| Observation | Suggested Responses |
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| 1. Polling place does not open on time | Determine whether an inspector or clerks are present Look for "Notice of Polling Place Change" Contact RR-CC Liaison |
| 2. It's mid-day and polling place is not open | Look for "Notice of Polling Place Change" Contact RR-CC Liaison |
| 3. No inspector is present at the time of opening the polls | Some inspectors do run late or cancel the day of. All clerks however are trained to ensure that voting never stops. Before calling RR-CC verify that voting is taking place and ask Clerks if RR-CC has already been notified. |
| 4. Multilingual materials are not available | <ul style="list-style-type: none">• All polling places receive multilingual materials in their supply box.• Ask inspector if materials were received. If they were not received or inspector refuses to display for viewing contact RR-CC. <p>If materials are simply displayed in a manner not accessible for easy viewing. Politely "suggest" if they can be displayed in alternative location. Remember all polling places vary in size and configuration, poll workers do the best they can.</p> |

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| <p>5. No bilingual poll workers available</p> | <ul style="list-style-type: none"> • Verify if a bilingual poll worker was assigned. The polling place may not have been targeted for oral assistance at the polls. • Verify if at least translated materials (e.g. sample ballots) are available at the polls. • If voters requiring language assistance are present and require assistance, contact us immediately. |
| <p>6. Voter is not being allowed assistance by third party</p> | <ul style="list-style-type: none"> • Voters requiring assistance to cast their ballot may ask poll workers for help. • If poll worker is unable to assist or voter refuses, voters have the right to receive assistance from a third party of their choice...EXCEPT: Labor union representatives, an employer, political/candidate campaign staff. |
| <p>7. Precinct Ballot Reader (PBR) Printer Malfunctions</p> | <ul style="list-style-type: none"> • All poll workers are trained on “voting never stops.” If a PBR is down, voters may still vote must insert their ballot directly into the ballot box. • Verify with poll worker if the malfunction has been reported. • When PBR malfunction is reported RR-CC will deploy coordinator or troubleshooter. If field staff are unable to resolve the malfunction voters will continue voting. |
| <p>8. PBR is jammed and not accepting ballots</p> | <ul style="list-style-type: none"> • Voters can still vote and insert ballot directly into ballot box. • Report to RR-CC for details. |
| <p>9. Audio Ballot Booth is out of service</p> | <ul style="list-style-type: none"> • Verify with inspector if malfunction has been |

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| | <p>reported.</p> <ul style="list-style-type: none"> • You can inquire as to time of malfunction and note current time. • Call RR/CC to verify report. |
| 10. Voters name does not appear on roster | <ul style="list-style-type: none"> • Poll worker should look in Supplemental roster for name. • Poll Worker should verify whether voter is at the correct polling place. If not, should help voter locate correct one. • If voter refuses to go to correct polling place or name is not on any roster, they will be allowed to cast provisional ballot. • Voter is refused Provisional Ballot. Call RR-CC immediately. |
| 11. Voters at the polling place are being asked for ID | <ul style="list-style-type: none"> • Help America Vote Act (HAVA) ID provisions will apply this election. • Voters required to show proof of ID will be pre-identified on the voter roster. • If anything different is observed CALL RR-CC. |
| 12. Voter was not offered a provisional ballot | <ul style="list-style-type: none"> • All people who attest to being registered but not on the voter roster must be allowed to vote provisionally. • Please note that some voters may leave without voting because they are at the wrong polling place and have decided to go their correct polling place. • If otherwise, CALL RR-CC |
| 13. No street index has been posted at the polling place | <ul style="list-style-type: none"> • Roster is updated periodically. If it is not posted at the time of your visit please check with inspector. |

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| <p>14. No Provisional envelopes available</p> | <ul style="list-style-type: none"> • Because supplies are not out at the time of your visit does not mean that they are exhausted. • Ask Inspector if there are additional envelopes available. • If all stock has been exhausted, ask inspector if more materials are on their way. • If no, CALL RR-CC |
| <p>15. Electioneering is taking place near the polling place</p> | <ul style="list-style-type: none"> • Verify that it is less than 100 Feet from the polling place. • Remember exit poll interviewers are allowed to conduct exit polls at 25ft. • If Electioneering is taking place within the 100 Foot limit notify inspector. • If activity persists, CALL RR-CC |
| <p>16. Poll workers are directly inserting ballots into the ballot box without Precinct Ballot Reader scanning.</p> | <ul style="list-style-type: none"> • If the PBR unit is down poll workers are instructed to have voters insert ballots directly into ballot box. • Verify with inspector that PBR is down. • Ask if RR-CC has been contacted. • CALL RR-CC to verify. |
| <p>17. Polling place is closed early</p> | <ul style="list-style-type: none"> • Verify that you are the correct entrance to the polling place. • Verify whether polling place was moved. If no notice is posted to the effect CALL RR-CC. |
| <p>18. Poll worker will not allow Election Monitors to observe</p> | <ul style="list-style-type: none"> • CALL RR-CC |